

## Safe Patient Handling Equipment: HoverMatt® HalfMatt

### SKILLS CHECKLIST FOR *TRANSFERRING* PATIENTS

Equipment: HoverMatt HalfMatt	Name (print):
Validator (print):	Date:
	Patient Care Unit/Dept.:

	<i>Performance Criteria</i>	<i>Validator Initials</i>
1.	Raises patient surface to appropriate ergonomic height. Locks wheels of bed/stretcher before inflating mattress or moving patient. Keeps transfer surfaces as close together as possible prior to moving patient. Lowers head section of patient surface.	
2.	Positions mattress correctly by using head and foot indicators.	
3.	Centers patient on mattress, with the bottom edge of the HalfMatt in line with the patient's coccyx, and ensures head support. Secures safety straps loosely around patient.	
4.	With a staff member on each side of patient/bed, lowers side rails to avoid interference with inflation.	
5.	Uses a smooth mover as a transfer bridge if more than a 6 inch gap exists between transfer surfaces.	
6.	Plugs air supply cord into wall outlet prior to attaching air supply hose to mattress.	
7.	Verbally prepares patient for sound and sensation of mattress inflation.	
8.	Inflates the HoverMatt HalfMatt mattress. Ensures that the mattress evenly surrounds the patient. The patient is not left unattended while the mattress is inflated. A minimum of three (3) staff members must be present to perform the transfer, with one on each side of patient and one supporting the patient's legs using the heel cup technique.	
9.	After full inflation, transfers patient by angling either mattress's head- or foot-section first towards transfer destination using proper body mechanics.	
10.	Following transfer, centers patient on transfer surface before deflating mattress, then deflates mattress. Unclips safety straps and ensures that safety clasps are not left under the patient. Returns side rails to up position.	
11.	When discontinuation criteria is met for the HoverMatt, ensures mattress & air canister are wiped with hospital-approved envirocidal wipes for routine cleaning & dry mattress is placed in a blue plastic bag, or bags both components in a white plastic bag and sends for mechanical laundering if visibly soiled.	

The above skills have been successfully demonstrated:	<b>I agree with the Validator that I feel competent performing the above skills:</b>
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